



DEFENSE LOGISTICS AGENCY
THE DEFENSE CONTRACT MANAGEMENT COMMAND
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FT. BELVOIR, VIRGINIA 22060-6221

IN REPLY
REFER TO

AUG 18 1997

AQO

**MEMORANDUM FOR COMMANDERS, DEFENSE CONTRACT MANAGEMENT
DISTRICTS**

**SUBJECT: DCMC Memorandum 97-80 Facilitating Rapid Implementation of Single
Process Initiative (SPI) Block Change Modifications (POLICY)**

This is a POLICY memorandum. It expires when content is included in DLAD 5000.4, Contract Management (One Book), not to exceed one year. Target Audience: All Contract Administration Offices (CAOs).

The SPI process is specifically designed to ensure contractor proposals to streamline manufacturing and management processes continue moving forward to closure. As the focal point for implementing these efforts within the Department of Defense (DoD), the Defense Contract Management Command (DCMC) is responsible for facilitating the expedited review and implementation of these streamlined processes on existing contracts and reprocurements.

Recently it has come to my attention that a number of SPI proposals have become bogged down in lengthy deliberations. In fact, several innovative concepts have been rejected even though they were technically sound and consistent with DoD acquisition reform objectives. As a result, the transition to performance standards was needlessly delayed and both the contractor and the government continued to bear the cost of "doing business the old way." I want your help to ensure SPI remains an expedited process in which decisions are quickly made and issues of concern are elevated to appropriate levels for resolution without delay.

It is the role of the Management Council to analyze and approve contractor proposals to streamline manufacturing and management processes whenever such changes are technically acceptable to the Government. The initial review conducted by the CAO ensures that concept papers contain sufficient information to allow a rapid review and approval by the Management Council. The CAO review is not to determine technical sufficiency, feasibility, or viability and must not result in premature rejection of ideas or concepts. It is absolutely essential that Management Councils are afforded the opportunity to review all concept papers.

To help identify and remove any barriers to innovation, Districts will begin reporting during the monthly Executive Council meeting all concepts that have been withdrawn by the contractor or disapproved (format is attached). Should you have any questions, please contact Mr. David Robertson at (703) 767-3351, DSN 427-3351, or via internet at david_robertson@hq.dla.mil.

A handwritten signature in black ink, appearing to read 'Robert W. Drewes', with a long horizontal flourish extending to the right.

ROBERT W. DREWES
Major General, USAF
Commander

Attachment

CONCEPT PAPERS

WITHDRAWN (W) or DISAPPROVED (D)

KTR	CONCEPT	W	D	CTLs	REASON
XYZ Corp City, ST	Non-Tiering Level II Specs		X X	J. Smith, MICOM A. Jones, ASC B. Doe, NAVAIR	Summarize: Why the Contractor withdrew the concept or Each CTL's rationale for concept disapproval
NOTE: USE ADDITIONAL CHART AS NEEDED					